How do I set up a Qualtrics Survey through the SONA system?

When your Qualtrics survey has been made and activated you can share the provided link on the SONA system.

1. Login to your SONA account.

2. Click Add a new Study

3. Select:

Online External Study. An online study that is set up outside the system (i.e. on another website).

○ Paid
● Credit

Continue >

4. Fill in your study details as normal.

5. Place the link Qualtrics gave you in the Study URL box.

Is this a web-based study?	Yes -- study is administered outside the system
Study URL	[ ]
	If the text %SURVEY_CODE% is included in the URL, the system will replace that with a unique code for the participant, to make it easier to identify who completed the study.
Study URL Display	After participants complete this study, can they still access the Study URL? They will not be given the URL until they have signed up for the study. This setting controls if they can still see it after they have participated. ● Yes ○ No